

Convocation Registration Guide



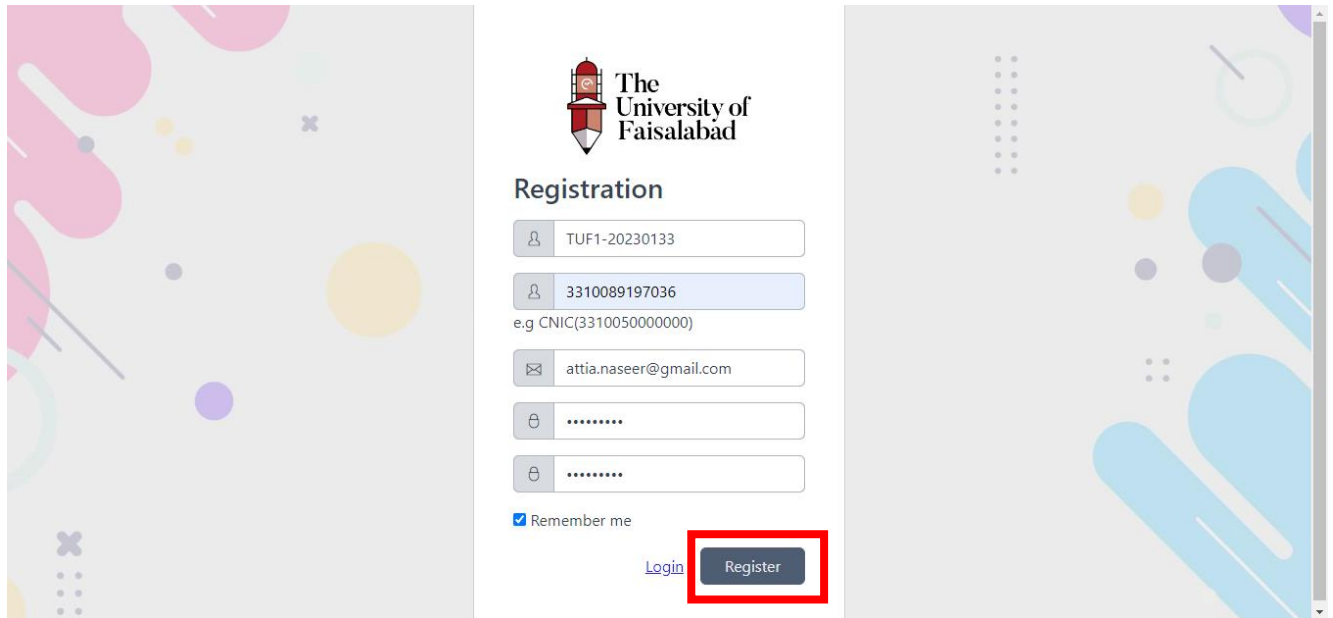
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Register

1. Enter the URL to register (<https://convocation.tuf.edu.pk/login>).
2. Enter the following details **Registration No, CNIC No, Email** and **password** and then click on **“Register”** Button.

Note: Only Eligible Students will be able to register for Convocation.

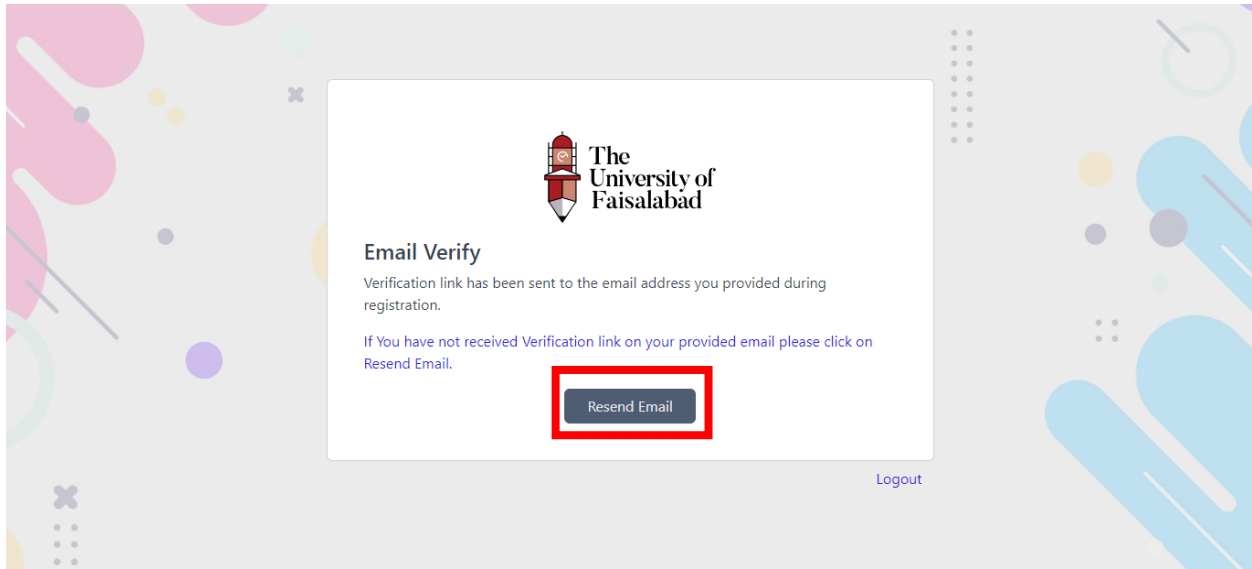


The screenshot shows the registration page for The University of Faisalabad. The page features the university's logo and name at the top. Below this, the word "Registration" is displayed. The form contains several input fields: a registration number field (TUF1-20230133), a CNIC number field (3310089197036) with a subtext "e.g CNIC(3310050000000)", an email field (attia.naseer@gmail.com), and two password fields. A "Remember me" checkbox is checked. At the bottom, there are "Login" and "Register" buttons. The "Register" button is highlighted with a red rectangular box.

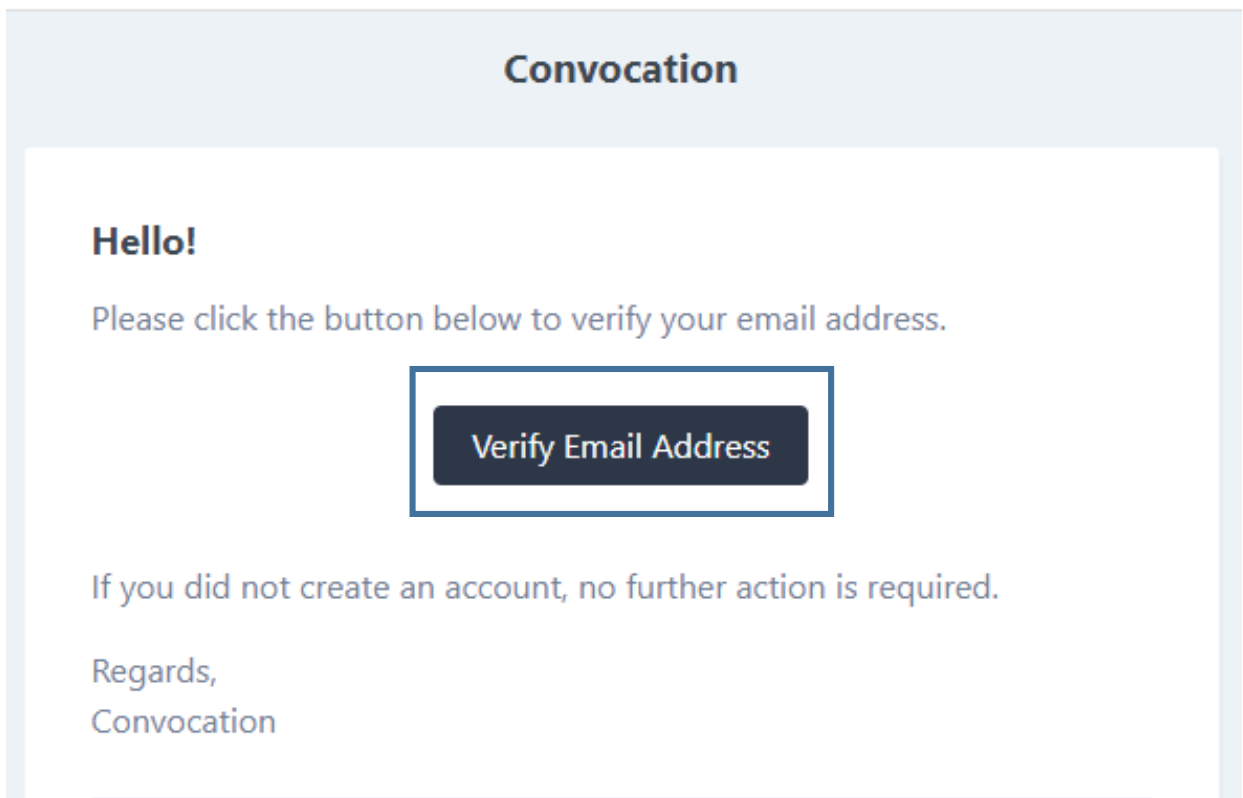
Email Verification:



3. After Registration Candidate is going to receive **“Verification Email”**.

Note: If you have not received Verification link on your provided email please click on Resend Email Button.




4. Check your email and click on “**Verify Email**” button. After Verification user will redirected to Candidate Dashboard.



User Attia Naseer  

Dashboard Home / Dashboard

Regalia

Application in process. Please fill below details and submit application from submit section. 

Candidate Detail

List of Candidate Detail

1 Candidate

2 Guest

3 Fee

4 Submit

Personal Information

Cell No *

Contact No (Residence)

Profile Image *

Choose File No file chosen

Working Experience

Name of Institution / Organization

Designation

Note: Please Fill your all information

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Add Candidate Details:

5. **Enter your personal Information like Cell Phone, Residence Contact, Profile Image & Working Experience if any and then click on Submit Button.**

Without Required Fields like Cell No Data will not be "Submitted".

User

Attia Naseer

Home / Dashboard

Application in process. Please fill below details and submit application from submit section.

Candidate Detail

List of Candidate Detail

- 1 Candidate
- 2 Guest
- 3 Fee
- 4 Submit

View All

Personal Information

Cell No *

03123123123

Contact No (Residence)

03219321300

Profile Image

Choose File No file chosen

Working Experience

Name of Organization

TUF

Designation

Web Developer

Save

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Edit Candidate Details:

Edit/Update the candidate details and then click on **“Save”** button.

Note: The Cell No field is empty by keeping this field empty data will not be updated.

User Attia Naseer

Home / Dashboard

Application in process. Please fill below details and submit application from submit section.

Candidate Detail

List of Candidate Detail

1 Candidate

2 Guest

3 Fee

4 Submit

10 entries

Search:

Name	contact No	Residence Cell No	Name of Institution	Designation	Profile Image	Actions
Attia Naseer	03123123123	03219321300	TUF	Web Developer	Image Not Uploaded	edit delete

Showing 1 to 1 of 1 entries

Previous 1 Next

Note: Please Fill your all information

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User Attia Naseer

Home / Dashboard

Application in process. Please fill below details and submit application from submit section.

Candidate Detail

List of Candidate Detail

1 Candidate

2 Guest

3 Fee

4 Submit

[View All](#)

Personal Information

Cell No *

Contact No (Residence)

Profile Image

No file chosen

Working Experience

Name of Organization

Designation

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Show Candidate Details:

To View Created Candidate Details click on “**Show**” button placed in front of the record on List All Candidate Details page.

Application in process. Please fill below details and submit application from submit section.

Candidate Detail

List of Candidate Detail

1 Candidate

2 Guest

3 Fee

4 Submit

10 entries

Search:

Name	contact No	Residence Cell No	Name of Institution	Designation	Profile Image	Actions
Attia Naseer	03123123123	03219321300	TUF	Web Developer	Image Not Uploaded	edit Show

Showing 1 to 1 of 1 entries

Previous 1 Next

Note: Please Fill your all information

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Guest

Here user will be allowed to add Free Guest & Paid Guest Details

Add Guests:

After filling in the candidate details enter the guest details by selecting “**Guest**” from the sidebar and then entering guest details like **name, CNIC, Contact No** and **Relation** and then click on “**Save**” button.

User Attia Naseer

Home / Dashboard

Application in process. Please fill below details and submit application from submit section.

Guest Information

List of Guest Information

1 Candidate

2 Guest

3 Fee

4 Submit

Free Guest

Free Guest Allow is 1

Show 10 entries Search:

#	Candidate	Name	Contact No	CNIC	Image	Actions
1	Attia Naseer	Chester Huff	03219321300	3310089197036		Show Edit Delete

Showing 1 to 1 of 1 entries Previous 1 Next

Paid Guest

Paid Guest Allow is 1

Show 10 entries Search:

#	Candidate	Name	Contact No	CNIC	Image	Actions
1	Attia Naseer	Tasha Soto	64	96	Image Not Uploaded	Show Edit Delete

Add New

User Attia Naseer

Home / Dashboard

Application in process. Please fill below details and submit application from submit section.

Guest Information

Add Guest Information

1 Candidate

2 Guest

3 Fee

4 Submit

View All

Name *
Chester Huff

Cnic# *
3310089197036

Contact Number *
03219321300

Relation *
Mother

Profile Image
Choose File Candidate dashboard.png

Save **Add More**

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Edit Guest Details

Edit/update the free guest details as per your choice and then click on **“Save”** button.

The screenshot shows a web application interface for editing guest details. On the left is a dark sidebar with the user's name 'User' and navigation options 'Dashboard' and 'Regalia'. The main content area has a header with the user's name 'Attia Naseer' and a notification bell icon. Below the header is a breadcrumb 'Home / Dashboard'. A blue banner at the top of the form area reads 'Application in process. Please fill below details and submit application from submit section.' The form itself is titled 'Guest' and has a 'Show Guest' link. On the left side of the form, there are four numbered steps: '1 Candidate', '2 Guest' (which is highlighted with a red box), '3 Fee', and '4 Submit'. The main form fields are: 'Name' (text input with 'Chester Huff'), 'Contact No Residence' (text input with '03219321300'), 'CNIC' (text input with '3310089197036'), 'Relation' (dropdown menu with 'Father'), and 'Profile Image' (file upload area with 'Choose File' and 'No file chosen'). A green 'Save' button is located at the bottom of the form, also highlighted with a red box. The footer of the page contains the text '© Copyright 2023 TUF.'

Show Guest Details:

To View a single guest details click on **“Show”** button placed in front of the record.

User Attia Naseer

Home / Dashboard

Guest Information

List of Guest Information

1 Candidate

2 Guest

3 Fee

4 Submit

Free Guest

Free Guest Allow is 1

Show 10 entries Search:

#	Candidate	Name	Contact No	CNIC	Image	Actions
1	Attia Naseer	Chester Huff	03219321300	3310089197036		Show Edit Delete

Showing 1 to 1 of 1 entries

Previous 1 Next

Paid Guest

Paid Guest Allow is 1

Show 10 entries Search:

#	Candidate	Name	Contact No	CNIC	Image	Actions
1	Attia Naseer	Tasha Soto	64	96	Image Not Uploaded	Show Edit Delete

Showing 1 to 1 of 1 entries

Previous 1 Next

© Copyright 2023 TUF.

On clicking the “Show” button user will be able to view Free Guest details.

User Attia Naseer

Home / Dashboard

Application in process. Please fill below details and submit application from submit section.

Guest

Show Guest

1 Candidate

2 Guest

3 Fee

4 Submit

Name
Chester Huff

CNIC
3310089197036

Contact No
03219321300

Relation
Father

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Delete Guest Details:

To Delete **Guest (Free or Paid)** click on “**Delete**” button placed in front of the record. This will permanently delete the guest record.

The screenshot displays the 'Guest Information' management interface. On the left sidebar, the 'Guest' menu item is highlighted with a black box. The main content area is divided into two sections: 'Free Guest' and 'Paid Guest'. Each section has a table of records. In the 'Free Guest' table, the first record has a 'Delete' button highlighted with a red box and an arrow pointing to it. The 'Paid Guest' table also has a 'Delete' button for its first record.

Free Guest

#	Candidate	Name	Contact No	CNIC	Image	Actions
1	Attia Naseer	Chester Huff	03219321300	3310089197036		View Edit Delete

Paid Guest

#	Candidate	Name	Contact No	CNIC	Image	Actions
1	Attia Naseer	Tasha Soto	64	96	Image Not Uploaded	View Edit Delete

Fees:

Select Fees from the sidebar and then to upload/download Voucher for both guest and candidate click on “**Download Voucher**” button placed in front of the Candidate and Free Guest.

Download Voucher:

User

Dashboard

Regalia

Attia Naseer

Home / Attia Naseer

Application in process. Please fill below details and submit application from submit section. ✕

Attia Naseer

Fee

1 Candidate

2 Guest

3 Fee

4 Submit

Candidate

Show entries Search:

#	Name	Registration No	Email	Image	Status
1	Attia Naseer	TUF-1041	attia@tuf.edu.pk	Image Not Uploaded	📄 Voucher 📄 Voucher

Showing 1 to 1 of 1 entries Previous Next

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Submit the Fees in Bank as per details mentioned on the voucher and then upload the Voucher.

(Valid only for the date mentioned)

Habib Metropolitan Bank Limited
1208
UNIVERSITY MEDICAL & DENTAL COLLEGE
(MADINA FOUNDATION)
6-12-08-20311-714-100024

Date: 13/11/2023 Challan#: 202311043
Reg#: TUF-1041
Name: Attia Naseer
CNIC#: 3310089197034
Degree: Bachelor in Computer Sciences

#	Head of A/C	Amount
1	Convocation Fee	4000/-
Grand Total		4000/-

Depositor Name: _____
Contact Number: _____
NIC Number: _____
Amount in Words: _____
Four Thousand Only

Depositor's Signature Office Stamp / Signature
Bank Copy

convocation.tuf.edu.pk

(Valid only for the date mentioned)

Habib Metropolitan Bank Limited
1208
UNIVERSITY MEDICAL & DENTAL COLLEGE
(MADINA FOUNDATION)
6-12-08-20311-714-100024

Date: 13/11/2023 Challan#: 202311043
Reg#: TUF-1041
Name: Attia Naseer
CNIC#: 3310089197034
Degree: Bachelor in Computer Sciences

#	Head of A/C	Amount
1	Convocation Fee	4000/-
Grand Total		4000/-

Depositor Name: _____
Contact Number: _____
NIC Number: _____
Amount in Words: _____
Four Thousand Only

Depositor's Signature Office Stamp / Signature
Office Copy

convocation.tuf.edu.pk

(Valid only for the date mentioned)

Habib Metropolitan Bank Limited
1208
UNIVERSITY MEDICAL & DENTAL COLLEGE
(MADINA FOUNDATION)
6-12-08-20311-714-100024

Date: 13/11/2023 Challan#: 202311043
Reg#: TUF-1041
Name: Attia Naseer
CNIC#: 3310089197034
Degree: Bachelor in Computer Sciences

#	Head of A/C	Amount
1	Convocation Fee	4000/-
Grand Total		4000/-

Depositor Name: _____
Contact Number: _____
NIC Number: _____
Amount in Words: _____
Four Thousand Only

Depositor's Signature Office Stamp / Signature
Finance Copy

convocation.tuf.edu.pk

(Valid only for the date mentioned)

Habib Metropolitan Bank Limited
1208
UNIVERSITY MEDICAL & DENTAL COLLEGE
(MADINA FOUNDATION)
6-12-08-20311-714-100024

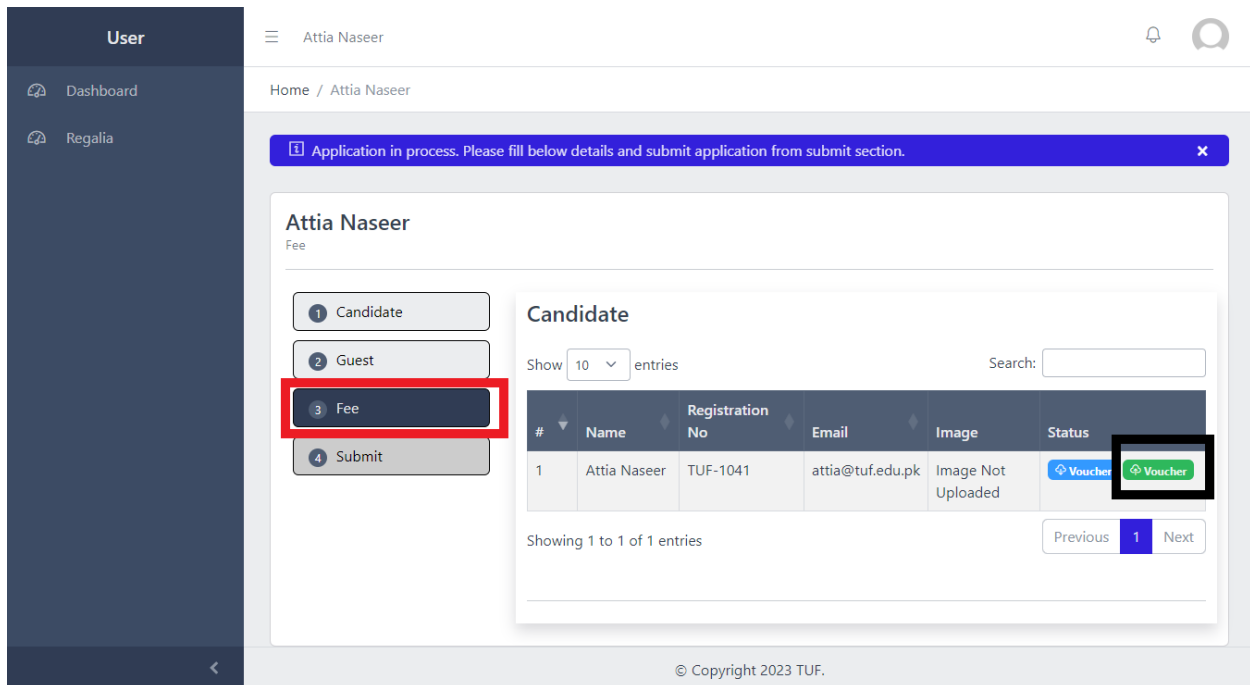
Date: 13/11/2023 Challan#: 202311043
Reg#: TUF-1041
Name: Attia Naseer
CNIC#: 3310089197034
Degree: Bachelor in Computer Sciences

#	Head of A/C	Amount
1	Convocation Fee	4000/-
Grand Total		4000/-

Depositor Name: _____
Contact Number: _____
NIC Number: _____
Amount in Words: _____
Four Thousand Only

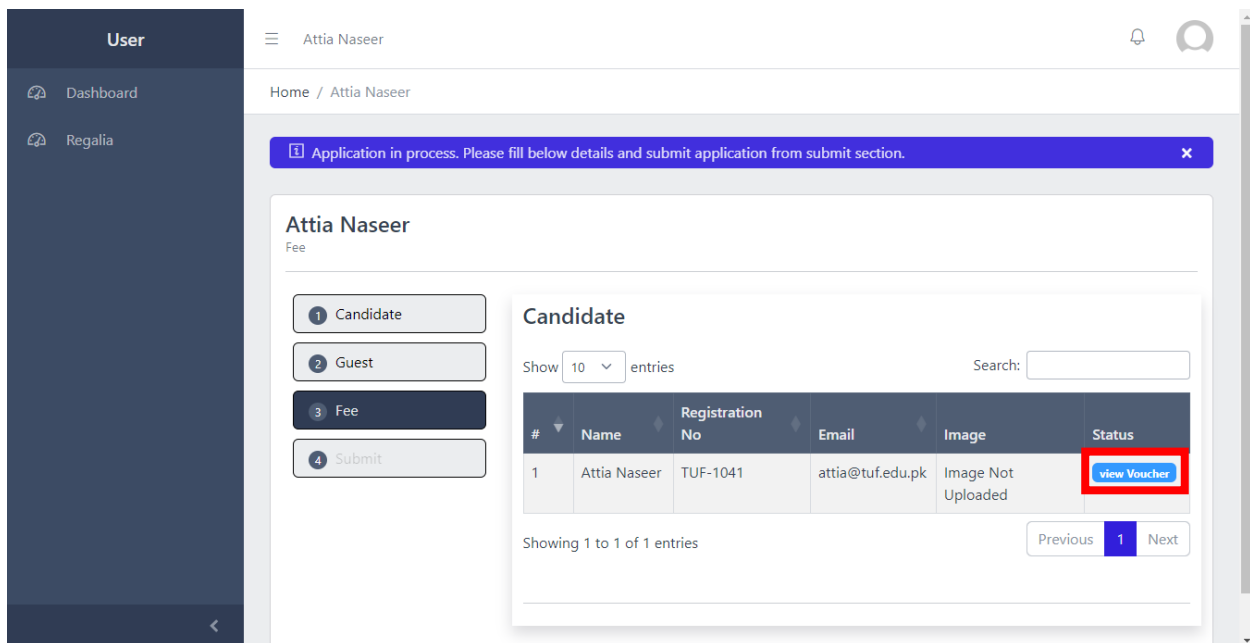
Depositor's Signature Office Stamp / Signature
Student Copy

convocation.tuf.edu.pk



View the Uploaded Voucher:

To view uploaded voucher click on “**View Voucher**” button. On clicking the Button the Voucher will display as shown below:



Gate Pass:

After your/candidate voucher is approved from the Student Affairs you will be able to “Download Gate Pass” by clicking on the Button on Fee page as shown above.

User: Attia Naseer

Home / Dashboard

Your registration has been confirmed. Please download pass from candidate and guest section. You are required to get pass scanned at the reception on convocation day.

Candidate Detail

List of Candidate Detail

1 Candidate 2 Guest 3 Fee 4 Submit

ow 10 entries Search:

Name	contact No	Residence Cell No	Name of Institution	Designation	Profile Image	Actions
Attia Naseer	03123123123				Image Not Uploaded	Gate Pass

Showing 1 to 1 of 1 entries

Previous 1 Next

Note: Please Fill your all information

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The Candidate and guests both have to bring their gate passes on the day of convocation.

Student

Name : Attia Naseer
CNIC : 3310089197034
Contact : 03123123123

You are required to get this card scanned at the reception and submit your cell phone at mobile booth



TOP 10 | 131
IN PAKISTAN



301-400 | TOP 5
WORLDWIDE | IN PAKISTAN



17
November

Time : 01:00 PM
Registration # : TUF-1041

SARGODHA ROAD, UNIVERSITY TOWN, FAISALABAD



C_07709e4e-b274-43e4-be0b-5bba85e07024

Submit:

Submit the Application by Agreeing upon all the information you filled out is correct and accurate.

User: Attia Naseer

Home / Dashboard

Application in process. Please fill below details and submit application from submit section.

Submission

List of Submission

- Candidate
- Guest
- Fee
- Submit

Submit

I certify that the information provided in this application is accurate. I agree to follow and abide by the University policies and procedures

Submit

Click on submit button to submit this application.

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After Submitting wait for the approval of your application from Student Affairs. As your application is approved the status will be changed as shown below:

User: Attia Naseer

Home / Attia Naseer

Your registration has been confirmed. Please download pass from candidate and guest section. You are required to get pass scanned at the reception on convocation day.

Attia Naseer

Fee

- Candidate
- Guest
- Fee
- Submit

Candidate

Show 10 entries Search:

#	Name	Registration No	Email	Image	Status
1	Attia Naseer	TUF-1041	attia@tuf.edu.pk	Image Not Uploaded	Candidate Is Approved

Showing 1 to 1 of 1 entries

Previous 1 Next

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Candidate Gate Pass:

Note: The **Application process is completed** now after the approval of candidate. On the day of convocation no student will be allowed to enter without the gate pass through scanning.

To Download the Gate pass follow the steps mentioned below:

1. Select Candidate from the sidebar and click on “Gate Pass” button placed in front of the candidate. This will download the gate pass of candidate.

The screenshot shows a user dashboard for 'SIDRA KHALID'. The sidebar on the left has 'Dashboard' highlighted in red. The main content area shows a 'Candidate Detail' section with a table of candidates. The 'Candidate' button in the sidebar is highlighted in red. The table has one entry for 'SIDRA KHALID' with a 'Gate Pass' button highlighted in red. A green notification banner at the top states: 'Your registration has been confirmed. Please download pass from candidate and guest section. You are required to get pass scanned at the reception on convocation day.'

#	Name	contact No	Residence Cell No	Name of Institution	Designation	Profile Image	Actions
1	SIDRA KHALID	03219321300	03219321300				Gate Pass

The screenshot shows a student gate pass card for 'SAIM RAZA'. The card includes the following information:

- Student:** SAIM RAZA
- Convocation 2023**
- Name:** SAIM RAZA
- CNIC:** 3310354057487
- Contact:** 03037426380
- The University of Faisalabad**
- Date:** 19 November
- Time:** 01:00 PM
- Registration #:** 2021-MS-CS-012
- Location:** SARGODHA ROAD, UNIVERSITY TOWN, FAISALABAD
- QR Code:** A QR code for scanning.
- Rankings:** QS ASIAN UNIVERSITY RANKINGS TOP 10 131 IN PAKISTAN; THE IMPACT RANKINGS 2023 301-400 WORLDWIDE; TOP 5 IN PAKISTAN.

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Guest Gate Pass:

Note: The **Application process is completed** now after the approval of guest. On the day of convocation no guest will be allowed to enter without the gate pass through scanning

Select Guest from the sidebar and click on “**Gate Pass**” button placed in front of the guest details as mentioned below in the screenshot. This will download the gate pass of both Guests (Free and Paid).

The screenshot displays a web application interface for managing guest information. On the left sidebar, the 'Dashboard' option is highlighted with a red box. The main content area is titled 'Guest Information' and includes a navigation menu with options: 1 Candidate, 2 Guest (highlighted in red), 3 Fee, and 4 Submit. Below this, there are two sections: 'Free Guest' and 'Paid Guest'. Each section contains a table of guest details and a 'Gate Pass' button in the 'Actions' column, which is highlighted in red. The 'Free Guest' table shows one entry for SIDRA KHALID with a 'Gate Pass' button. The 'Paid Guest' table also shows one entry for SIDRA KHALID with a 'Gate Pass' button. A green notification banner at the top states: 'Your registration has been confirmed. Please download pass from candidate and guest section. You are required to get pass scanned at the reception on convocation day.'

#	Candidate	Name	Contact No	CNIC	Image	Actions
1	SIDRA KHALID	Taiba Naseer	03219321300	3310089197036	Image Not Uploaded	Gate Pass

#	Candidate	Name	Contact No	CNIC	Image	Actions
1	SIDRA KHALID	Eman Naseer	03219321300	3310089197036	Image Not Uploaded	Gate Pass

Guest

Convocation 2023



Name : Shoaib Zahid
CNIC : 3310030693175
Contact : 03047909068

19
November

You are required to get this card scanned at the reception and submit your cell phone at mobile booth



Time : 01:00 PM
Student Name : SAIM RAZA
Registration # : 2021-MS-CS-012
Relation : Uncle



SARGODHA ROAD, UNIVERSITY
TOWN, FAISALABAD

G_b3a3d5e3-3d3f-43f3-aaf9-a222ba6ba335